



## EMBAIXADA DE PORTUGAL

### **CALL FOR APPLICATIONS FOR A POST OF “TÉCNICO SUPERIOR”** *(unofficial translated summary)*

The Embassy of Portugal invites applications until 13<sup>th</sup> of November 2020, close of business, for a post of “Técnico Superior”, to be based in Cape Town, while collaborating with the rest of the Embassy team, notably in Pretoria. Applications will be examined by a jury composed of Embassy and Consular staff that will assess the various candidates according to their CVs and their performance at an interview by videoconference, in Portuguese and English.

The hired candidate will be offered an open-ended public functions contract under Portuguese law in the peripheral overseas services of the Portuguese Ministry of Foreign Affairs, in accordance with Decree-Law 47/2013. For performing his/her functions, the hired candidate will need to write and speak fluently in Portuguese and English.

The requirements for application can be obtained (in Portuguese) from the Embassy in Pretoria or at the Consulate-General in Cape Town and can be downloaded from the website <http://embaixadaportugal.org.za/> and from the Embassy’s page on Facebook <https://www.facebook.com/Embaixada-de-Portugal-em-Pret%C3%B3ria-900881606693045>

The specific tasks for the hired candidate will be determined by the Head of Mission within the bounds of the job description for the opened post, and will include internal and external service. While the working location will be based in Cape Town, at the Embassy room co-located within the premises of the Consulate-General of Portugal in Cape Town, the hired candidate will be expected to be willing to travel within the area of jurisdiction of the Embassy. Gross monthly salary will be EUR 1,299.25.

Notably in accordance with art. 17 of Law 35/2014 and art. 5. of Decree-Law 47/2013, applicants must:

- be over 18 years;
- not be inhibited from the performance of public duties;
- be in good physical and mental health as required for the performance of the duties corresponding to the opened position;
- have complied with the mandatory vaccination scheme;
- have completed University education;
- hold a valid driver’s licence (as a preferential requirement);
- speak and write fluently in Portuguese and English;
- hold a valid residency permission in South Africa;
- hold a clean criminal record.



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Applications must be addressed in Portuguese to the Ambassador of Portugal and delivered in person against receipt at the Embassy (599, Leyds Str., Muckleneuk, 0002 Pretoria) or at the Consulate-General in Cape Town (The Towers, Suite 1005 — 10th Floor, Hertzog Boulevard, 8001 Cape Town), or by e-mail to the following address: [carlota.amorim@mne.pt](mailto:carlota.amorim@mne.pt) and must include:

- complete identification (name, married status, location and date of birth, nationality), South African ID or residency document, passport numbers and validity, complete address, phone number and e-mail;
- signed CV (curriculum vitae);
- copy of passport and or ID
- copy of studies diplomas;
- copy of any relevant professional training undertaken in the past three years;
- copy of the driver's licence, valid for South Africa, if applicable;
- certificate of the criminal record (may be submitted until the interview)

Pretoria, 30th October 2020

Manuel Carvalho  
Ambassador of Portugal